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GUIDE to EXHIBIT

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日本木工機械展 ウッドエコテック 2019

2019年10月3日(木)～6日(日) 9時～17時
最終日6日(日)は15時まで
ポートメッセなごや 主催 WMA 一般社団法人 日本木工機械工業会

Mokkiten
Japan 2019
Wood EcoTec 2019



Japan Woodworking Machinery Fair with Wood Ecological Technology Fair 2019
October 3-6, 2019 Port Messe Nagoya | Japan Woodworking Machinery Association |

OVERVIEW

■ Name of the Fair

Mokkiten Japan / Wood EcoTec 2019
(Japan Woodworking Machinery Fair
with Wood Ecological Technology Fair 2019)

■ Objectives

The Fair aims to promote rationalization of production facilities and improvements in productivity in the woodworking industry and environmental industry by exhibiting superior woodworking machinery, forest machinery, wooden material recycling equipment and other related products from all over the world. Through these efforts, it also aims to contribute to the enhancement of business activities, the promotion of foreign trade and also the development of the woodworking machinery and environmental industries.

■ Organizer

Japan Woodworking Machinery Association (JWMA)

■ Fair Site

Port Messe Nagoya
(Nagoya International Exhibition Hall)
2-2 Kinjo-futo, Minato-ku, Nagoya, Aichi, 455-0848 Japan

■ Dates and Opening Hours of the Fair

October 3 (Thur) - 6 (Sun), 2019 (4 days)
9:00 am - 5:00 pm
(9:00am - 3:00 pm for the last day of Oct. 6th)

■ Admission Charge

Admission to this Fair is free.
*Registration is required for all visitors at the reception counter.
*Person under 16 years of age will not be admitted unless accompanied by an adult.

■ Fair Office

Japan Woodworking Machinery Association
Mokkiten Japan / Wood EcoTec 2019 Executive Committee

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Aichi, 460-0011 Japan
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SCHEDULE (2019)

Apr. - May	◆ Send application to exhibit (Closing date : Apr. 20) ◆ Register exhibits' specification
June	◆ Make payment of exhibit charges (due June 28)
July	◆ Exhibitors Manual / Booth layout to be released on-line ◆ Send application to move-in/out
Aug.	◆ Be notified individual time schedule for move-in/out
Sep. 29 (Sun) -Oct. 1 (Tue)	◆ Move-in by vehicle. Set-up booth. * Time schedule must be followed as notified.
Oct. 2 (Wed)	◆ Move-in by hand-carry. Set-up booth.
Oct. 3 (Thur) - 6 (Sun)	Fair Period
Oct. 6 (Sun) - 7 (Mon)	◆ Move-out * Time schedule must be followed as notified.

GENERAL REGULATIONS

1 Eligible Exhibits

Items that may be exhibited at Japan Woodworking Machinery Fair with Wood Ecological Technology Fair 2019 (hereinafter referred to as "the Fair") are limited to those approved by the Executive Committee within the following scope.
1) Woodworking machinery, forestry machinery, woody material recycling machinery and associated machinery to those.
2) Items obviously deemed to be imitations of other company's products may not be exhibited.
3) Items currently involved in a patent dispute may not be exhibited.
4) Items do not accord with the objectives of the Fair may not be exhibited.

2 Exhibitor

The manufacturers, distributors, and organizations of items specified in the Article 1 of the Section 1).

3 Booth Unit Size

Standard size of one unit booth is 9.0m². (3.0 m (width) X 3.0 m (depth))

4 Application and Exhibit Charges

1) Exhibit application is accepted until April 20, 2019. However, when all booths become fully booked, no more application is accepted even before the deadline.
2) Booth can be booked in multiples of unit only; i.e., not a half or one third, etc. of above specified unit size.
3) Exhibit application shall be made by submitting APPLICATION FORM to EXHIBIT.
4) Specifications of exhibits shall be registered on website by the deadline. Registration guide will be released separately.
5) Exhibit Charges (10% consumption tax included)
Indoor (Price per unit booth)

Total number of booth	Price per unit booth (JPY)
One booth (9.0m ²)	¥ 379,500
Two booths (18.0m ²)	¥ 316,250
Three or more booths (27.0m ² ≤)	¥ 253,000

Outdoor (Price per unit booth)

Total number of booth	Price per unit booth (JPY)
One unit booth (9.0m ²)	¥ 231,000
Two units booths (18.0m ²)	¥ 192,500
Three or more booths (27.0m ² ≤)	¥ 154,000

6) In case exhibiting both indoor and outdoor, and five or more units booth are booked in total, the unit price of 'three or more booths' is to be applied to both indoor and outdoor booth respectively.
7) Exhibit charge for indoor includes standard decoration described in the Article 11 of the Section 1), basic electrical service installation described in the Article 10 of the Section 4), and Exhibitors Information on website.
8) Exhibit charge for outdoor booth does not include standard decoration, basic electrical service installation or roofing.

5 Payment of Exhibit Charges

The Organizer will issue an invoice for the total exhibit charge. It must be paid by the due date on the invoice. And any bank transfer fee is to be borne by Exhibitor.

6 Refund of Exhibit Charges

Paid exhibit charges may not be returned. However, in the event of cancellation of the Fair due to the reasons of the Organizer, the amount remaining after deducting necessary expenses shall be returned to Exhibitors fairly.

7 Booth Allocation and Prohibition of Transfer or Subletting

1) The Executive Committee will comprehensively determine booth allocation based on booth size and types of exhibits of all exhibitors and on the following rules.
- Three or less units booth is to be arranged in a single row.
- Four or more units booth is to be arranged in a single row of maximum 10 or in multiple rows.
There may be some exceptions depending on circumstances. Booth layout will be published in the "Exhibitors Manual". Any objection or change request cannot be accepted.
2) Exhibitor is prohibited from transferring or subletting the allotted booth to others.

8 The Exhibitors Manual

The "Exhibitors Manual" describing details from preparation of exhibit items to move-out shall be uploaded on the website around July 2019. Exhibitor must comply with this General Regulations and the Exhibitors Manual as well as rules set by the Executive committee.

9 Move-in and out

1) Time schedule of move-in/out for each Exhibitor within the following period will be notified by the Fair office separately around August 2019.
These may change by force of the circumstances.
- Move-in period: From September 29(Sun) to October 1(Tue) , 2019.
- Move-out period: From October 6(Sun) after 3:30 p.m., and October 7(Mon), 2019.
2) All expenses incurred in the transportation, unpacking, display, packing, and removal of exhibits shall be borne by Exhibitor.
3) Exhibitor is expected to abide by the Exhibitors Manual in regard to time, method and process of move-in and out.

10 Electrical Service

Electrical service is to be provided as follows:-
1) For power machinery (3-phase current): 200V 60Hz
2) For lighting (1-phase current): 100V 60Hz
3) Exhibitor who needs electrical service during the Fair should make an application to the official contractor designated by the Executive Committee by the specified date.
4) For indoor booths, installation cost for primary electrical service of up to 5kW per unit booth is borne by the Organizer. However, any additional cost for exceeding such limit should be borne by Exhibitor (¥5,500 per kW).
5) For outdoor booths, installation cost for primary electrical service shall be all borne by Exhibitor (¥5,500 per kW).
6) There may be an extra charge of special installation work to be borne by the Exhibitor who requires primary electrical power supply exceeding the maximum electrical power capacity.
7) All costs for installation of secondary electrical service shall be borne by Exhibitor.
8) Exhibitor has to install an electrical breaker at Exhibitor's expense (¥16,500 per breaker) if to use 3-phase current (200V) whether indoor or outdoor, and to use 1-phase (100V) current outdoor.
9) Electricity charge for the duration of the Fair shall be ¥1,320/kW (rounded up to a whole number), and borne by Exhibitor. However, it is subject to change due to changes in electricity rates.

11 Display / Decoration

1) For indoor booth, the Organizer shall provide standard decoration. The standard decoration consists of rear and side partition walls (both in 2.4m height), and stand type Exhibitor's nameplate in Japanese and English; however, the partition walls may not be able to be installed in some cases or according to Exhibitor's requests.
2) Exhibitor may add modifications or special decorations at Exhibitor's expense within the restrictions as follows.
a. Special decorations should be made within the allocated booth.
b. All special decorations must comply with the Fire Defense Law, and must not be inconvenient for adjacent booths. Although there is no height restriction of the structure, it is impossible to build a two-story structure.
c. For any special decorations that are inconsistent with the above mentioned rules, the Organizer may request Exhibitor to modify the booth. The expense of all and any modifications, etc., shall be borne by Exhibitor.
3) For other detail, Exhibitor should comply with the Exhibitors Manual.

12 Demonstration

1) Exhibit items may be demonstrated at the responsibility of Exhibitor. However, a careful attention must be paid specially to the followings.
a. Take all possible precautions to prevent personal injury or damage to human body and property.

b. Take enough precautions to prevent fire, excessive noise, dust, odor, heat, or collateral damage in the event of a natural disaster.
2) The fair site is not equipped with dust collector or compressed air equipment.
3) Exhibitor cannot bring a compressor into the fair site. However, centralized piping of compressed air may be provided by the official contractor designated by the Executive Committee at Exhibitor's expense.
4) Water supply and drainage system may be provided by the official contractor at Exhibitor's expense. However, contaminated sewage and waste are prohibited to be drained.
5) Due to the congestion on the fair site, or electrical power supply shortage or the like, the Organizer may request cancellation or placing restriction on demonstrations of exhibit items.

13 Prohibition Rule

1) Any solicitation including distribution of pamphlet, gift, survey etc. are not allowed outside the Exhibitor's own booth.
2) No exhibited items should be sold or removed from the exhibition site until the end of the exhibition, with the exception of documents and of readily replenished portable items.

14 Rental Articles

Various types of rental articles are available at Exhibitor's expense from official contractor designated by the Executive Committee. Exhibitor may install temporary fixed-line telephone /facsimile line and internet connection in the booth at Exhibitor's expense.

15 Management of the Fair Site

The Organizer is liable for the management of the fair site. Exhibitor, however, is liable for the management of Exhibitor's own booth at Exhibitor's cost.

16 Exhibit Items Maintenance

1) Exhibitor is liable to maintain the exhibit items at Exhibitor's expense. The Organizer and Exhibitor, however, hold a joint responsibility to maintain bonded items.
2) The Organizer is set free from indemnity on any damage of the exhibits caused by theft, loss, injury, fire and other disaster.

17 Liability for damages

In case Exhibitor and their affiliated people caused damage to other Exhibitor's booth, operating facilities managed by the Organizer as well as properties of the exhibition hall, or any personal injury, Exhibitor in question bear the full liability for compensation to such, and set free the Organizer from any liability relating to the matter.

18 Exhibit Items in Bond

When a large number of items are directly shipped and exhibited by the foreign Exhibitor, i.e., not though a distributor in Japan, the Fair may be operated as a bonded fair.

19 Outstanding Technical Awards

These awards are presented at the Fair to the most technically superior exhibit items for which proper applications have been received, based on the rules and regulations separately specified. The announcement of recipients and award ceremony take place at the Fair.
Period for application: From early June to end of July(tentative).

20 Events

The Fair may hold multiple events concurrently.

21 Public Relations

The Fair will be publicized by the followings:-
Posters / Brochures / Website / Exhibitors Information on Website / Newspapers and magazines / Barter trade of booth with important overseas exhibitions / Other advertising and PR methods

22 Cancellation or Schedule Change of the Fair

The Fair may be subject to cancellation or change in the schedule due to unavoidable circumstances, such as natural disasters. However, no compensation may be made for the damage incurred by Exhibitor due thereto.